

AUTHOR GUIDELINE

Rules and Regulations

Before submitting your abstract, you are entitled to read the following carefully:

- Abstract submission starts from May 1st, 2025, and all abstracts must be submitted before 11:59 pm on July 1th, 2025.
- The work described in the abstract must not have been published or presented (in manuscript or abstract form) elsewhere before submission to Jogja Urology Forum 2025.
- Abstracts must be in English and should be uploaded through our website.
 - For clinical studies, authors must confirm that they have obtained appropriate ethical clearance prior to conducting the study.
- Only one author may submit an abstract.
- Abstracts must be written and presented in good English. Authors are not allowed to revise a submission after it has been accepted. The Scientific Committee reserves the right to reject or request immediate revision of submissions presented with poor English.
- Acceptance of a submission is based on the scores given by at least 2 reviewers.
- Authors will be informed about the status of their submission via email on July 15th, 2025.
- The acceptance process is considered finished after payment of the conference fee.
- Abstracts cannot be revised or resubmitted after submission.

Abstract Guideline

- Abstracts of original research papers, case reports, and review articles (systematic review and meta-analysis) will be accepted.
- Original research and review articles must consist of 5 parts: Introduction, Aim, Materials and Methods, Results, and Conclusion.
- Case reports must consist of 3 parts: Introduction, Case Reports, and Conclusion.
- Abstracts must not exceed 2500 characters. Title and internal titles (Introduction, Aim, etc.) are not included.
- Abstracts are not allowed to contain tables, graphs, or images.

- Systematic reviews (with or without meta-analysis) can be submitted if they meet the following standards:
 - Using the standard PICO format (Population, Intervention, Comparison, and Outcome) to define clinical questions.
 - Performing a comprehensive systematic literature search.
 - Carrying out risk assessment of the risk of bias.
 - Clearly describing key findings, including clinical practice relevance

Authorship

An author may only submit one abstract and should have contributed to the article in order to take public responsibility for its content.

Size

The size of abstracts should not be longer than 2500 characters and should be limited to 300 words (including title, body of abstract, spaces, tables, and graphics). Every picture/graphic counts as 500 characters.

Title

The title should clearly define the content of the abstract. The institution should not be identified in the title. There is no maximum length for the title, and the characters in the title are included in the total character count. The first letter of any sentence in the title will automatically begin with a capital letter. Please type the abstract title in small letters, except for abbreviations. Avoid typing the entire title in capital letters.

Author

Type the full family name and first name of all authors, omitting only titles, degrees, and institutional affiliations. Please ensure that for authors from the same institution, the name of the institution is written exactly the same to avoid the creation of duplicate affiliations.

Affiliation

Type the name of the institution, department, city and country in English.

Body of The Abstract

The abstract, with the exception of case report articles, should be written in a structured format, consisting of:

- Introduction and objectives
- Materials and methods
- Results
- Conclusion

The objective should be stated, followed by a description of the materials and methods used. The results should be summarized to support the conclusion. It is not acceptable to state in the abstract that "the result will be discussed." Well-known abbreviations such as MRI and kg do not need to be defined, however, lesser-known abbreviations should be explained the first time they appear and should appear within parentheses. In the case of a case report, it can be written with an introduction, case description, and conclusion.

Proof Reading

Make sure that your abstract is correct and carefully read the proof. Revisions are not possible after acceptance.

Editing

Abstracts will be published as submitted, except for a simple English spelling check.

Acknowledgements

Do not include any references, credits, or grant support.

Submission Deadline

The deadline for abstract submission is July 7st, 2025. In case you wish to withdraw your abstract after submission, please send an email to <https://jogjaurologyforum2025.com/> before July 10th, 2025.

Submission

Submit your abstract through congress website <https://jogjaurologyforum2025.com/> before the deadline.

Presentation

The scientific committee will make the final decision on the presentation format for each accepted abstract.

Registration Fee

All participants must register for the meeting. Registration is considered valid once the committee has received the registration form and respective payments. To register, please complete the registration form and make the payment through the available payment method via Online Registration at www.jogjaurologyforum2025.com.

For more information, please contact the secretariat at the following email scientificjuf@gmail.com.

Registration Cancellation

No refund will be provided for Registration cancellation.

PRESENTATION

Thirty selected abstracts will be presented in the moderated oral presentation format. Authors are required to present their study in the form of PowerPoint slide and a one-page portrait e-Poster. Abstracts that are not accepted for the moderated oral presentation are welcome to submit an e-Poster version of the submitted abstract.

Rules of Moderated Oral Presentation and E-Poster Format:

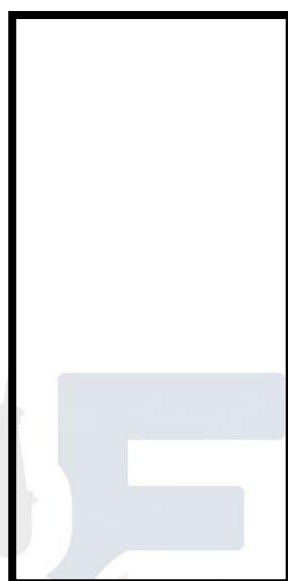
- Participants must present their research through a concise **slide presentation using PowerPoint**.
- The presentation duration is **5 minutes**, followed by **1 minutes Q&A session, all conducted in English**.
- In addition to the oral presentation, participants must prepare an E-poster for display at The 8th Jogja Urology Forum 2025 main congress. Judges will evaluate the poster, contributing to the final score.
- If there is a video (e.g., an operation video), it can be shown as long as it does not exceed the maximum duration of the prerecorded video.
- Presentations and Q&A sessions must be in English.
- PowerPoint slides must use the template provided by the committee via email after the abstract announcement.
- All E-Posters submitted must follow the JUF E-Poster Guidelines.
- Registration for the JUF scientific competition is mandatory for participants.
- Failure to comply with the rules will result in disqualification. No exceptions will be granted.

- E-Poster and PowerPoint slides must be submitted by July 25th, 2025 to the following email address: scientificjuf@gmail.com

E-Poster Guidelines

No specific format for the poster content or design, each presenter can arrange their poster by own design.

1080 pixels



1920 pixels

However, please provide :

- Title
- Name & Affiliation (**bold the corresponding author**)
- For Case Report
 - Introduction
 - Case Presentation
 - Discussion
 - Conclusion
- For Non-Case Report
 - Aim and Objective
 - Materials and Method
 - Result and Discussion
 - Conclusion
- References